

Legacy Practice Sheet. Legend: ACB = Asa Clark Brown

Task in Legacy	Methods – make sure to try them all
Investigate Help	<ul style="list-style-type: none"> Click the Legacy Home tab. Note the links in the Support area. The Legacy Help file is very detailed The webinars in particular would be valuable to attend and appear free. They will use up your internet so watch your usage. 'Tips from the Experts' is worth a browse
View ACB's ancestors	<ul style="list-style-type: none"> Click the Family tab Make ACB selected, then click the Pedigree tab. To return to ACB just click the Family tab
Make another person 'Selected'	<ul style="list-style-type: none"> If visible, click their name Or select Index tab, click their name, then click Family tab Or click 'Name List' button, then double click the person
View the family from ACB's other wife	Make ACB Selected. Click the Other Spouses button, click the first spouse and then click Select. Note how it now shows the children of this marriage.
Add a new wife for ACB	Make ACB Selected. Click the Other Spouses button. Click Add New Wife . Click Add a New Person . Fill in some details, then click Save . Then add some details of their union
Add some children to ACB and his new spouse	Make ACB Selected. Make sure his new spouse is Selected. Right Click the Children area and Add a new son or daughter.
Delete ACB's new wife	Right click on the new spouse. Select Delete . Important Note: Delete will only delete this person. The child you've added above will still be linked to ACB, however their mother will be shown as 'Unknown'
Change the 'Home' button family.	Menu Options / Set Preferred Startup Family
Add / Delete buttons on the toolbar	Right click the toolbar. Add / Delete as explained there. (Note the Reset Default button at bottom right if you stuff up)
Create a new Legacy Family File	Menu File / New Family File. While you still have your 'training wheels' on, it's best to use the Setup Wizard. Start with your name and details, then your spouse, then the marriage details. Note how buttons then appear to add the relevant Fathers and Mothers, then Fathers Father etc.
Backup your family file	Menu File / Backup Family File. You can backup to a USB stick or removable drive by clicking 'Select Name and Location for Data Backup'. Finally, click the Backup button.